

Milestone Media Group Presents
The Most Exciting Bridal Shows in Maryland



Thursday, October 25, 2018

Hilton Gaithersburg

620 Perry Pky. Gaithersburg, MD

Show Hours: 6:00 PM to 9:00 PM

410-549-5490

Call Toll Free 877-856-5490

Website:

www.bridesandgroomsexpo.com



Milestone Media Group, Inc.



Thursday, October 25, 2018

**Hilton Washington DC
North/Gaithersburg**

**620 Perry Parkway
Gaithersburg, MD**

EXHIBITOR INFORMATION

Every Exhibitor Receives:

- Admission passes for your customers
- Identification sign
- Listing in Show Program, including a brief description of your business
- Comprehensive mailing list of showcase attendees
- Exhibit Space
- One six-foot skirted table
- Two chairs

BASIC SPACE ONLY \$395

Premium spaces and electric available at extra charge.

**Double Your Exposure:
Save \$\$ on two spaces**

Increase Your Visibility

Advertise in our Full Size Show Program!

Affordable rates:

Full page	\$185
Half Page	\$100
Quarter Page	\$65

For Mechanical Specs see the Showcase Program Ad Placement Agreement.



Toll Free 877-856-5490
Milestone Media Group, Inc.
1341 W. Liberty Rd. Sykesville, Maryland 21784

Promotional Activities

The show is supported by extensive advertising including:

- Social Media
- Hundreds of Fliers
- Community Signs
- Bulletin Boards
- Exhibitor Admission Passes
- Direct Mail Invitations
- Web Advertising
- Emails and Texts
- And More!

Door Prizes

All exhibitors are encouraged to offer door prizes. Prizes will be announced regularly. Door prizes and contributing vendors will be listed in the show program.

Admission

- **\$8 At the door**
- **\$6 with coupon**
- **\$5 online**

At the Door

Families receive printed expo program, souvenir bag and door prize tickets!

Brides & Grooms Expo Montgomery County, MD

For Office Use

EXHIBITOR REGISTRATION APPLICATION, Hilton Washington DC North/Gaithersbug

EXHIBIT SPACE PRICING:

- Exhibit Space- Category E\$395
- Exhibit Space- Category F\$445
- Add Electric to Category E & F (one 15 amp outlet)\$25
- Exhibit Space- Category G (one 15 amp outlet)\$445
- Exhibit Space- Category H (one 15 amp outlet)\$470
- Exhibit Space- Category J (10 ft. wide, one 15 amp outlet) \$550

DOUBLE YOUR EXPOSURE:

Two Spaces or MoreDeduct 5%

Space Preferences: _____, _____, _____

EXHIBITOR INFORMATION

COMPANY _____

AGENCY (if applicable) _____

CONTACT PERSON _____

BILLING ADDRESS _____

PHONE _____

MOBILE PHONE _____

FAX _____

E-MAIL _____

Product or Service offered as a door prize _____

Describe your display/exhibit _____

THURSDAY, OCTOBER 25, 2018

Reserve early, limited number of vendors will be accepted per category. Applications must be received by OCTOBER 12, 2018 to ensure being listed in the show program. Vendors may arrive as early as 2:00 P.M. and **MUST BE** set up by 5:30 P.M. Participating exhibitors should bring their door prizes with them on the day of the show.

SHOW PROGRAMMING LISTING INFORMATION

Please complete information as it will appear in the Expo Program. Application must be received by October 12, 2018 to be listed in the BRIDES & GROOMS EXPO Program.

COMPANY NAME _____

BUSINESS ADDRESS _____

PHONE (local) _____

PHONE (toll free) _____

WEBSITE ADDRESS _____

FACEBOOK _____

BUSINESS DESCRIPTION (1-2 sentences) _____

PAYMENT OPTIONS (All Terms – Must Accompany This Application) Caterers must include a copy of insurance certificate with application

Make Checks Payable To:



Milestone Media Group, Inc.
1341 W. Liberty Rd.
Sykesville, MD 21784

Office: 410-549-5490
Toll Free: 877-856-5490
Fax: 410-549-6467
www.bridesandgroomsexpo.com

\$ Total _____

VISA MC AM EX

Card # _____ Name on Card _____ Exp. Date _____

Billing Address of Card _____

I have read and agree to all the Terms and Conditions listed on other side. I understand that acceptance in the Showcase is a temporary license to display my product(s)/service(s) and does not constitute endorsement by Milestone Media Group, Inc. or Hilton Rockville.

Signature _____ Title _____ Date _____

READ THIS BEFORE YOU SIGN

Milestone Media Group, Inc. Brides & Grooms Expo Exhibitor Registration Application.

Terms and Conditions:

1. Placement is first-come first-served, subject to restrictions listed below.
2. Expo Exhibitor Registration Application must be accompanied by PAYMENT IN FULL (Check, Visa, Master Card, or Amex.) to reserve the Showcase space. Upon acceptance, you will be assigned one of the available spaces based on which section is being filled at the time. Milestone Media Group, Inc. reserves the right to restrict or make placement based upon exhibitor type. This application, when properly executed by Exhibitor and approved by Milestone Media Group, Inc., constitutes a legally binding license agreement.
3. DESCRIPTION OF SPACE. A standard space includes a 6' covered table with tablecloth, two chairs (as available), and standard identification sign (some spaces are irregular in shape). Additional tables and chairs are available only in advance. License fee also includes listing in the show program directory if submitted by the due date. Exhibitor agrees that Milestone Media Group will not be liable for errors and omissions.
4. All caterers must submit proof of insurance.
5. All vendors, products, services and displays are subject to approval. Applications not accepted will receive a full refund. Electrical service, if purchased, is limited to one 15 amp outlet. Exhibitors must supply additional extension cords/outlet extenders if desired. Milestone Media Group, Inc. and the hosting hotel/venue are not responsible for providing additional electrical capacity.
6. EXHIBIT REGULATIONS:
 - a. Setup will be accomplished by the time stated on the application on the day of the Expo, and breakdown will not begin before 9:00 P.M. Exhibit spaces not filled 30 minutes before the event begins are subject to be filled, eliminated or relocated at the discretion of the Producer without further compensation to the Exhibitor.
 - b. Exhibit shall be so arranged as not to obstruct the general view nor hide the other exhibits. No exhibit will be permitted to interfere with the use of other exhibits or impede access to them or free use of aisles. Plans for specially built displays not in accordance with regulations should be submitted in writing to Milestone Media Group, Inc. before construction is ordered. All construction shall be neat and professional.
 - c. USE OF SPACE. A description of the display construction and a list of exactly what products or services will be displayed must be submitted no later than 30 days before the date of the event. If over-the-counter sales will be conducted, Exhibitor is responsible for collecting and remitting taxes in accordance with federal, state, and local requirements. Exhibitors shall only display merchandise or services as listed to Milestone Media Group, Inc. Exposition Manager reserves the right to prohibit the display of any product or signage that it deems inappropriate or out of character with the show. No representations are made herein regarding exclusivity of any merchandise or service.
 - d. PROHIBITED USE. (1) Circulars, advertising matter, etc., may be distributed and patronage solicited only within the space assigned to the Exhibitor presenting the material. (2) Exhibit space may not be occupied or shared by any firm other than that firm which originally contracted for said space. (3) Exhibitor shall not make any promotional efforts, or provide transportation, that has the effect of drawing attendees away from the main show area, except as allowed by Milestone Media Group, Inc. in regard to authorized workshops, demonstrations, and displays. (4) Volume levels will be kept reasonable, as determined by Milestone Media Group, Inc., and displays/entertainers will not will not block traffic or detract from other exhibitors' displays. (5) No Attachments of any kind to the walls or furnishings are permitted, except by the permission of Milestone Media Group.
 - e. Space will be left clean. Nothing will be used within the hotel that will injure, mar, or in any manner deface any surface of the hotel or any equipment contained herein, such as nails, hooks, tacks, or screws, adhesives, tapes, signs, posters, notices, or graphics of any description into or onto any part of the surfaces. Exhibitor assumes responsibility for all damage to facility.
 - f. Displays and personnel are restricted to assigned spaces. No other space may be used without permission of Milestone Media Group, Inc.
7. Cancellation policy: If Exhibitor desires to cancel all or part of the exhibit space, the Exhibitor acknowledges that Milestone Media Group, Inc. would be harmed and suffer loss, but that the precise value of that harm would be difficult to calculate. Therefore any payment required herein shall be considered reasonable pre-agreed liquidated damages and not a penalty. **All cancellations, withdrawals, or reductions in space by Exhibitor must be in writing, by certified mail, return receipt requested.** Fee not refundable after October 12, 2018. A 25% cancellation fee applies prior to this date.
8. CANCELLATION OF EXPOSITION. In the event of cancellation or postponement of the Expo due to fire, strikes, government relations, terrorist acts, or other causes beyond the control of the Milestone Media Group, Inc., Milestone Media Group, Inc. will refund as large a portion of the exhibit fee as it deems consistent with the expenditures and commitments already made.
9. Exhibitor may be required to provide proof of insurance before the start of the event. All vendors offering food must provide verification of insurance coverage at least 30 days before the start of the event. The Certificate of Insurance shall indicate: (a) Broad Form Public Liability Insurance with a minimum of \$1,000,000 combined single limit per occurrence, (b) name Milestone Media Group, Inc. as additional insured, and (c) list the insurance agency issuing the certificate.
10. LIABILITY. The Exhibitor is entirely responsible for the space leased and has the sole responsibility of keeping said space free from any conditions dangerous to persons visiting or working the exhibition floor. Exhibitor agrees to hold Producer, Exhibition Manager, Hall Manager, and their employees, agents and partners harmless from any and all claims and expenses for any injury, loss, or damage that may occur to Exhibitor, or to Exhibitor's employees, guests, or property from any cause whatsoever, as a result of the use of the rented space, or the actions or failure to act of any party associated with the Exhibitor, and agrees to indemnify the above parties from all such claims. In no event shall Producer or any of its affiliates be held liable for any damages arising out of or in connection with this Agreement. Exhibitor recognizes that no other party holds insurance that relieves him from liability of damages as a result of use of the rented space. Exhibitor is solely responsible for damages to the premises and for violation of any law, code or regulation.

Brides & Grooms Expo Montgomery County, MD



EXPO PROGRAM AD PLACEMENT AGREEMENT

BRIDES AND GROOMS EXPO: October 25, 2018

AD PRICING:

BLACK & WHITE ADS - Check One (prices are per Expo)

- Full Page 4 3/4" w x 7 3/4" h\$185
- Half Page 4 3/4" w x 3 5/8" h\$100
- Quarter Page 2 1/4" w x 3 5/8" h\$65

PLACE MY AD IN THE FOLLOWING EXPO PROGRAM:

- Brides & Grooms Expo, Gaithersburg, MD. Deadline: Oct. 12, 2018

SUBMITTAL OPTIONS (select one)

Mechanical Specifications on other side.

- Electronic File Submittal - on disk or e-mail to production@milestones magazine.com
- Enclosed is my business card or hard copy to scan. (Do not staple or clip paper).
- Use my existing ad on file.

BILLING INFORMATION

COMPANY _____

AGENCY (if applicable) _____

CONTACT PERSON _____

BILLING ADDRESS _____

PHONE _____

FAX _____

E-MAIL _____

Signature _____

Title _____ Date _____

Milestone Media Group, Inc. Brides & Grooms Expo Exhibitor Program Ad Placement Agreement Terms and Conditions:

1. Black and White line art ads are preferred; photographs (including electronic files) and color submittals may not reproduce at magazine quality.
2. All ads are printed Black and White only.
3. Ad placement in the showcase program is at the discretion of Milestone Media Group, Inc.
4. Milestone Media Group, Inc. does not endorse advertisers and does not guarantee the accuracy of any claims made by it's advertisers.
5. All orders are subject to publisher's acceptance. The publisher reserves the right to reject or cancel any advertisement that does not conform to the editorial or graphic standards of the publication.
6. Milestone Media Group, Inc. endeavors to provide completely accurate information in all advertising. Scanned/reproduced images and artwork/ads submitted electronically will be published as received.
7. The publisher shall not be liable for failure to publish or distribute all or any part of the Expo Program because of labor dispute, accident, fires, acts of God, or any other circumstances beyond the publisher's control. Further, in case of error or failure to print an advertisement, liability is limited to the cost of the advertisement.

PAYMENT OPTIONS

(All Terms – Must Accompany This Application)

Make Checks Payable To: \$ TOTAL _____



Milestone Media Group, Inc.
1341 W. Liberty Rd.
Sykesville, MD 21784

- VISA
- MC
- AM EX

Office: 410-549-5490 • Fax: 410-549-6467 • TOLL FREE: 877-856-5490

Card # _____

Name on Card _____ Exp. Date _____

Billing Address of Card _____

MECHANICAL SPECIFICATIONS

ELECTRONIC FORMAT

- Operating System: Macintosh OS

NOTE: Many Windows files will open in Macintosh, call for more information.

- Programs: QuarkXPress 8.2, Photoshop CS, Acrobat 6.0, or Illustrator 10
- Type of files accepted:
 - TIFF – Save all photos in 300 dpi, line art in 600 dpi.
 - EPS – Create Outlines for type and strokes.
 - PDF – Use Acrobat 6.0 compatibility and save as 300 dpi Press Optimized.
- Save all black and white files in GRAYSCALE, not in color.
- Newspaper and magazine art and photos are not acceptable for reproduction.
- Fonts: PostScript fonts ONLY, including printer and screen fonts. No TrueType fonts accepted.

HARD COPIES & PICTURES

Wording and designed art in clean black and white images may be submitted in the specified dimensions, but may be subjected to ad scan and size adjustment fees (see other side).

PLEASE NOTE:

QUALITY/SHARPNESS OF AD
COULD BE COMPROMISED IF NOT
SUBMITTED ELECTRONICALLY.

- Original emulsion-based photos reproduce better than printed copies. Please submit originals. They will be returned without harm after the publication is finished.

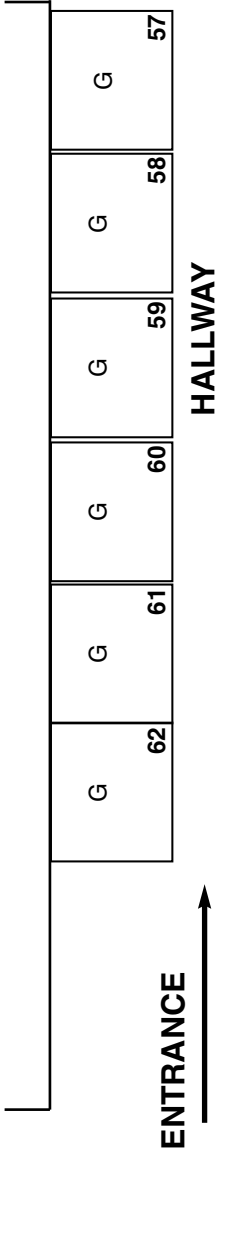
AD SIZES

Full Page: 4 3/4" W by 7 3/4" H

Half Page: 4 3/4" W by 3 5/8" H

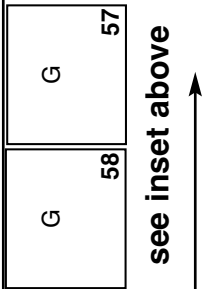
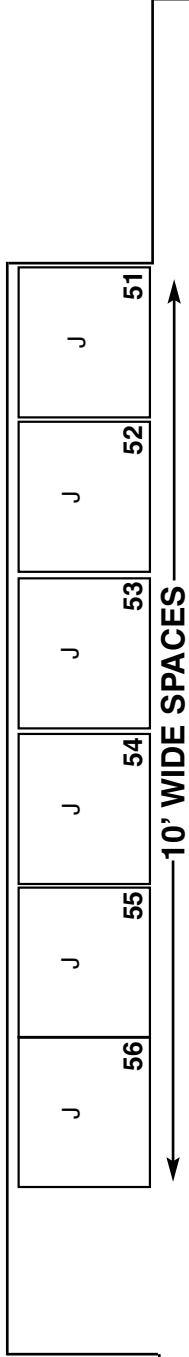
Quarter Page: 2 1/4" W by 3 5/8" H

ATTENTION VENDORS:
 Please call Jennie for space
 availability before mailing
 application at 410-549-5490 or
 1-877-856-5490

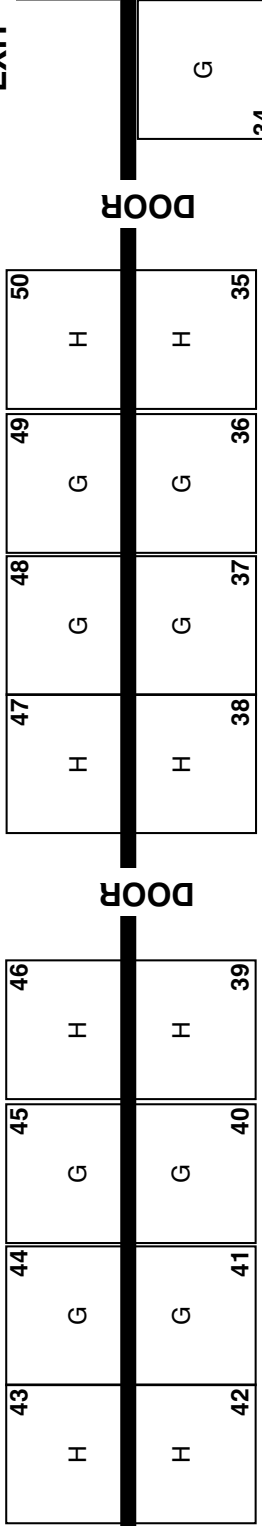
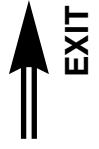


Also available:

- Alcove 1, Alcove 2
- Bethesda Room
- Darnestown/Gaithersburg Room
- Rockville/Potomac Room



HALLWAY



BALLROOM

DOOR

DOOR

DOOR

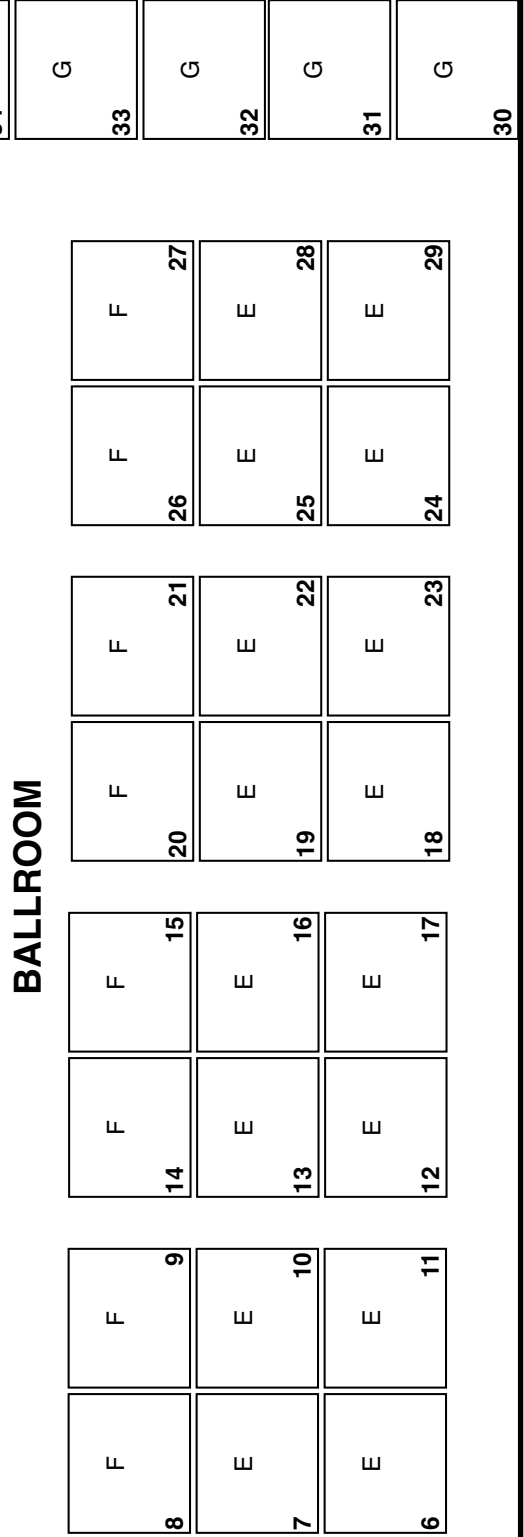


EXHIBIT FLOOR PLAN
HILTON GAITHERSBURG
 Montgomery Brides and Grooms Expo

